

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: April 6, 2017

Call to order: The meeting was called to order by Supervisor Dennis Schmidt at 6:00 p.m. with the following members present: **Dennis Schmidt, Mark Roesch, Jeffrey Caine, Kira Sheaham-Malloy, and Cathy Houchin**

Also present: Russ Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks, Administrative Secretary

Public Forum: None

Minutes: A motion was made by Jeff Caine and seconded by Cathy Houchin to approve the minutes from the March 2, 2017 meeting and allow the chairman to go out of order to efficiently conduct the meeting: Motion carried.

Correspondence and Announcements: The Committee welcomes Kira Sheaham-Malloy.

Committee Member Reports: None

The Committee left room 1A of the Dodge County Administration Building at 6:01 p.m. to tour the Dodge County Detention Facility, located at 216 West Center Street.

The Committee returned to room 1A of the Dodge County Administration Building at 6:57 p.m.

Consider, Discuss and Take Action:

Discuss Future Dodge County Detention Facility Expansion Project there will be a meeting on April 27, 2017 with Potter Lawson from Madison to discuss the possibility of expansion.

Discuss Prioritization of Sales & Use Tax Remittance committee was given a Draft copy of the Sales Use & Tax Policy. This policy will be discussed at the next Finance meeting.

Discuss Authorization for Disposal of Dodge County Surplus Property currently we have rooms of surplus property that need to be disposed of. A motion was made by Cathy Houchin and seconded by Jeff Caine to authorize the disposal of the surplus property with Wisconsin on Line Auction. Motion carried.

Report & Consider Maintenance Operations & Projects:

Russ Freber updated the committee on the projects at the different locations.

Dodge County Detention Facility

Update on Change Order committee was informed about two change orders.

Update on Pipe Project moving along well. Project is still about three weeks ahead of schedule.

Water Samplings we will be meeting with a consult company to get recommendations as to why the water is so aggressive, excess mineral etc. in water. This consult will cost about \$4,500.

Administration Building

Update on Staffing Custodian II position has been filled. New employee will start on April 17.

Repairs on 2000 Chevy truck cost of repairs will be about \$2,000 to \$3,000.

Other

Update on Security Electronics project is about 98 percent complete. Project should be complete by the end of April.

Summary of Employee Exit Interviews committee was given a copy of the Summary of Employee Exit Interview Report.

Lawn Care Becker Lawn Care has been hired again this year. They did a great job last year.

The next meeting is scheduled for Thursday, May 4, 2017 at 5:00 p.m. in Room 1A of the Dodge County Administration Building.

Adjournment:

There being no further business to come before this committee, a motion was made by Jeff Caine and seconded by Kira Sheaham-Malloy to adjourn the April 6, 2017 meeting at 8:03 p.m. Motion Carried.

Respectfully submitted,

Jeffrey Caine, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.



Mechanical & Controls Proposal

Madison Service Branch
2400 Kilgust Road
Madison, WI 53713
Phone: 608-226-5150
Fax: 608-222-9490

Sam Klumpers
Sales Engineer
Cell: (608) 286-5353
Direct: (608) 226-5197

TO: Dodge Co. Administration Bldg
127 E Oak St. HWY DF
Juneau, WI 53039
Russ Freber

Date: April 5, 2017
Project: Admin Building HW pump and
piping work

We propose to furnish the materials and/or perform the work described in below for the price shown at each option:

BASE: Modify existing HW system: \$48,921.00

This Includes labor and material to:

- Furnish and install (3) primary pumps along with circuit setters – one per boiler
- Line voltage wiring to the (3) new pumps from breaker panel (assumes that there is room in the breaker panel)
- Furnish and install (2) new manual isolation butterfly valves for secondary pumps
- Interlock new primary pumps with boilers
- Furnish, install and wire to current sensors for primary pumps
- Piping and fittings to create a primary secondary loop
- Insulate newly installed piping
- Remove existing Differential Pressure valve
- Insulate around valves and over newly installed pipe
- Reuse existing Differential Pressure sensor and wiring up to sensor – Splice wiring ideally with a terminal block to extend sensor to existing control panel
- Furnish and install (2) new 20 HP secondary pumps
- Supply (2) VFDs for the secondary HW pumps
- Connect power to the VFDs and mount them (use existing circuit)
- Connect VFDs to the secondary pumps and control system
- Furnish and install new IOM to handle new points
- Update controls programming
- Operational test of controls

Voluntary Alternate Option:

Initial to left of option to accept option for the price noted.

_____ 1. Deduct to return (3) 5-inch DDC isolation butterfly valves: (**\$1,535**)

Subtract from base (NOTE: only valid with base):

- Deduct if the (3) valves recently sold to Dodge county are returned still in working order

This proposal DOES NOT include:

-ANY mechanical or controls labor (this will be charged to the PSA)

- Premium time outside of normal working hours (overtime)
- Work outside of scope mentioned above
- Asbestos abatement or removal
- Engineering (not anticipated)
- Flow issues relating to existing duct or piping system
- Any responsibility for leaks in existing system
- Certified air/water balancing
- Any new control valves, dampers, sensors or other end devices not mentioned above
- Permits
- Tax

Project Payment Terms:

Fifty percent (50%) of the above price will be invoiced upon the execution of this Proposal. JCI will invoice Purchaser monthly for all materials delivered to the job or off-site storage and work performed. Terms of payment are 30 days from the date of the invoice. If Purchaser fails to make payment within such time period, all amounts due pursuant to this Proposal shall immediately become due and payable and Purchaser will be in default. Lien Waivers will be furnished upon request as the work progresses to the extent payments are received.

This proposal and alternates listed below are hereby accepted and Johnson Controls is authorized to proceed with work; subject, however to credit approval by Johnson Controls, Inc., Milwaukee, Wisconsin.

This proposal is valid until: April. 26, 2017

Dodge County

Johnson Controls, Inc.

Name: _____

Name: Sam Klumpers

Title: _____

Title: Sales Engineer

Date: _____

Date: 4/14/2017

PO: _____



Mechanical & Controls Change Order

Madison Service Branch
2400 Kilgust Road
Madison, WI 53713
Phone: 608-226-5150
Fax: 608-222-9490

Sam Klumpers
Sales Engineer
Cell: (608) 286-5353
Direct: (608) 226-5197

TO: Dodge Co. Administration Bldg
127 E Oak St. HWY DF
Juneau, WI 53039
Russ Freber

Date: April 5, 2017
Project: Admin Building HW pump and
piping work

We propose to furnish the materials and/or perform the work described in below for the price shown at each option:

Change Order: Remove Electrical work from proposal: Deduct **\$8,716.00**
This removes labor and material from the base contract to:

- Demo of pneumatics being replaced by wiring
- Line voltage wiring to the (3) new pumps from breaker panel (assumes that there is room in the breaker panel)
- Furnishing or installing starters for the (3) new pumps
- Interlock new primary pumps with boilers
- Furnish, install and wire to current sensors for primary pumps
- Splice wiring for DP sensor ideally with a terminal block to extend sensor to existing control panel
- Connect power to the VFDs and mount them (use existing circuit)
- Connect VFDs to the secondary pumps and control system
- Install new IOM/"IOM panel" to handle new points

NOTE: This is a deductive change order where scope is being removed from the base contract. If accepted the above scope is no longer a part of the contract and must be obtained by the owner through other paths. Johnson Controls will still coordinate with the electrical contractor to accomplish the project.

This proposal DOES NOT include:

- ANY electrical controls or power wiring/conduit work or materials other than VFDs
- Any mechanical or controls labor (this will be charged to the PSA)
- Premium time outside of normal working hours (overtime)
- Work outside of scope mentioned above
- Asbestos abatement or removal
- Engineering (not anticipated)
- Flow issues relating to existing duct or piping system
- Any responsibility for leaks in existing system
- Certified air/water balancing
- Any new control valves, dampers, sensors or other end devices not mentioned above
- Permits
- Tax

Project Payment Terms:

Fifty percent (50%) of the above price will be invoiced upon the execution of this Proposal. JCI will invoice Purchaser monthly for all materials delivered to the job or off-site storage and work performed. Terms of payment are 30 days from the date of the invoice. If Purchaser fails to make payment within such time period, all amounts due pursuant to this Proposal shall immediately become due and payable and Purchaser will be in default. Lien Waivers will be furnished upon request as the work progresses to the extent payments are received.

This proposal and alternates listed below are hereby accepted and Johnson Controls is authorized to proceed with work; subject, however to credit approval by Johnson Controls, Inc., Milwaukee, Wisconsin.

This proposal is valid until: May. 6, 2017

Dodge County

Johnson Controls, Inc.

Name:

Russell Z. Fubler

Title:

Director of Physical Facilities

Date:

4/25/17

PO:

Name:

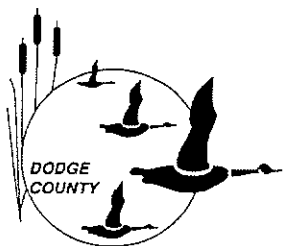
Sam Klumpers

Title:

Sales Engineer

Date:

4/25/2017



Dodge County Maintenance Dept.

Physical Facilities
127 E. Oak Street
Juneau, WI 53039-1329
(920) 386-3665 FAX: (920) 386-3264

Russ Freber
Director

DATE: April 26, 2017

TO: David Frohling, Chairman
Dodge County Finance Committee

From: Russell L. Freber, Director
Physical Facilities Maintenance

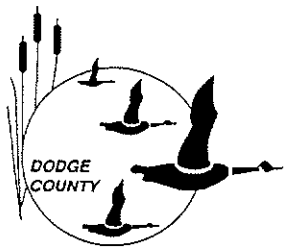
RE: Contingency Fund transfer

The Dodge County Building Committee has made a motion to recommend to the Finance Committee for a contingency fund transfer in the amount of \$ 15,000 for the following project at the Dodge County Administration Building:

1. Install new pumps
2. Install VFD's
3. Replace bad valves

If you have any questions or concerns, please feel free to contact me.

cc: Julie Kolp, Finance Director



Dodge County Maintenance Dept.

Physical Facilities
127 E. Oak Street
Juneau, WI 53039-1329
(920) 386-3665 FAX: (920) 386-3264

Russ Freber
Director

DATE: April 27, 2017

TO: David Frohling, Chairman
Dodge County Finance Committee

From: Russell L. Freber, Director
Physical Facilities Maintenance

RE: Jail Improvement Fund

The Dodge County Building Committee has made a motion to recommend to the Finance Committee to use Jail Improvement Funds to remodel the Officer station in Pod A of the Dodge County Detention Facility. The work will be done by Modern Marble with the cost of \$8,817.50. We also request authorization for payment of vouchers when they are received.

If you have any questions or concerns, please feel free to contact me.

cc: Julie Kolp, Finance Director



410 Water Tower Court
Watertown, WI 53094
Phone: (920) 261-1682
Fax: (920) 261-3521
maasbros@maasbros.com
www.maasbros.com

410 Water Tower Court
Watertown, WI 53094
Ph: (920) 261-1682

Change Order

Project:

17100 Dodge County Detention Piping
216 W Center Street
Juneau, WI 53039

Change Order: 3

Date: 4/24/2017

Architect's Project:

To Contractor:

Maas Bros. Construction Co., Inc.
410 Water Tower Court
Watertown, WI 53094

The Contract is changed as follows:

11 B-Pod Section #3 Underfloor CI Pipe Replacement	\$12,188.69
12 B-Pod, Section #4 Underfloor CI Pipe Replacement	\$11,576.41
13 A-Pod, Section #1 Underfloor CI Pipe Replacement	\$14,555.90
14 Replace Mech Room Janitor Sinks	\$1,820.89
15 Kitchen Plumbing & Gas Modifications	\$3,388.54
Total:	\$43,530.43

The original Contract Amount was	\$2,091,400.00
Net change by previously authorized Change Orders	\$42,674.17
The Contract Amount prior to this Change Order was	\$2,134,074.17
The Contract will be increased by this Change Order in the amount of	\$43,530.43
The new Contract Amount including this Change Order will be	\$2,177,604.60

The date of Substantial Completion as of the date of this Change Order therefore is

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACT AND OWNER.

Engberg Anderson, Inc.

ARCHITECT

611 North Broadway
Milwaukee, WI 53202

Maas Bros. Construction Co., Inc.

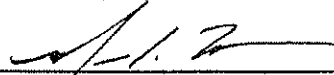
CONTRACTOR

410 Water Tower Court
Watertown, WI 53094

Dodge County

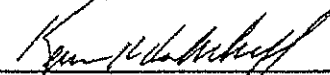
OWNER

127 E. Oak St
Juneau, WI 53039


(Signature)


By MARK C. TAYLOR

Date 25 APRIL 2017


(Signature)

By KEVIN KOTTELHOFF

Date 4-24-17


(Signature)

By RUSSELL L. FREBER

Date 4/25/17

0007

JACK TWOHIGS CARPET ONE

600 FOND DU LAC AVE. P.O. 1574

FOND DU LAC, WI 54935

Phone (920) 921-8940

Fax (920) 921-2629

April 11, 2017

Dodge County Physical Facilities

Attn: Russ Freber

127 E. Oak Street

Juneau, WI 53039-1329

Re: Upstairs seating area

We propose to furnish and install materials as follows:

Forbo's "Flotex" style and color to be selected, installed in upstairs seating area. Take up existing flooring as necessary.

Total price \$2,567.00

Respectfully Submitted,



Tom Huettl,
Jack Twohig's Carpet One

RECEIVED

APR 17 2017

**DODGE COUNTY
PHY. FAC. MAINT. DEPT.**

JACK TWOHIGS CARPET ONE

600 FOND DU LAC AVE. P.O. 1574

FOND DU LAC, WI 54935

Phone (920) 921-8940

Fax (920) 921-2629

April 4, 2017

Dodge County Physical Facilities

Attn: Russ Freber

127 E. Oak Street

Juneau, WI 53039-1329

Re: Day Room B185

We propose to furnish and install materials as follows:

Forbo's "Flotex" style and color selected from quick ship, installed in Day Room pasted direct on concrete. Take up existing Forbo as necessary.

Total price \$9,987.00

Respectfully Submitted,



Tom Huettl,
Jack Twohig's Carpet One

RECEIVED

APR 07 2017

DODGE COUNTY
PHY. FAC. MAINT. DEPT.

~~2902.5822~~
2902.5822

21686

[illegible]